



Outer North East Community Committee

Alwoodley, Harewood, Wetherby

**Meeting to be held in the Civic Hall, Leeds on
Wednesday, 8th December, 2021 at 5.30 pm**

Councillors:

- | | |
|---------------|--------------|
| N Buckley | - Alwoodley; |
| D Cohen | - Alwoodley; |
| P Harrand | - Alwoodley; |
| S Firth | - Harewood; |
| M Robinson | - Harewood; |
| R. Stephenson | - Harewood; |
| N Harrington | - Wetherby; |
| A Lamb | - Wetherby; |
| L Richards | - Wetherby; |



Please Note - Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home and get a PCR test. For those who are attending the meeting, please bring a face covering unless you are exempt.

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1005&MId=11592&Ver=4>

Agenda compiled by: John Grieve, Governance Services, Tel (0113) 37 88662

Governance Services Unit, Civic Hall, LEEDS LS1 1UR
Head of Locality Partnership's : Liz Jarmin Tel: 3789035

Images on cover from left to right:

Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre

Harewood - rural landscapes; Harewood Arms

Wetherby – bridge over the River Wharfe; racehorse sculpture

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officer's recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the 13th September 2021.</p> <p>(Copy attached)</p>	7 - 16
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Alwoodley; Harewood; Wetherby		<p>CLIMATE EMERGENCY UPDATE 2021</p> <p>To consider a report by the Chief Officer Sustainable Energy & Air Quality which provides an update on the council's climate emergency strategy and progress.</p> <p>(Report attached)</p>	17 - 18
10	Alwoodley; Harewood; Wetherby		<p>HIGHWAYS - WINTER SERVICES - UPDATE REPORT</p> <p>To consider a report by the Chief Officer Highways and Transportation which provides an update on the Highways Service and seeks input from elected members and residents.</p> <p>(Report attached)</p>	19 - 30
11	Alwoodley; Harewood; Wetherby		<p>OUTER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To consider a report by the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21.</p> <p>(Report attached)</p>	31 - 38

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12	Alwoodley; Harewood; Wetherby		<p>OUTER NORTH EAST COMMUNITY COMMITTEE - UPDATE REPORT</p> <p>To consider a report by the Head of Locality Partnerships which provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report also seeks to provide regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p> <p>(Report attached)</p>	39 - 58
13			<p>THE QUEEN'S PLATINUM JUBILEE CELEBRATIONS WORKING GROUP</p> <p>To consider the establishment of a Working Group to co-ordinate local celebrations for the Queens Platinum Jubilee.</p>	
14			<p>DATE AND TIME OF THE NEXT MEETING</p> <p>To reconsider the date/time and venue for the next meeting.</p>	

OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 13TH SEPTEMBER, 2021

PRESENT: Councillor N Harrington in the Chair

Councillors N Buckley, D Cohen, S Firth,
P Harrand, A Lamb, L Richards,
M Robinson and R. Stephenson

16 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of the inspection of Documents.

17 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

18 LATE ITEMS

Although there were no late items of business Members did agree to the submission of supplementary information in respect of Agenda Item No. 13 (Outer North East Community Committee – Finance Report) and the inclusion of additional Wellbeing applications and Youth Activity Fund applications (Minute No. 24 referred)

19 APOLOGIES FOR ABSENCE

There were no apologies for absence.

20 DECLARATION OF INTERESTS

There were no declarations of any interests made at the meeting.

21 OPEN FORUM

The Governance Services Officer reported that no submissions had been received with respect to “Open Forum”

22 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 5th July 2021 were considered for comment and approval.

With reference to Minute No.10 – Community Committee Appointments 2021/22 it was confirmed that the Community Committee Champions for this Committee be appointed as follows:

- Environment & Community Safety – Councillor M Robinson
- Children’s Services – Councillor D Cohen
- Employment, Skills and Welfare - Councillor M Robinson
- Health, Wellbeing and Adult Social Care – Councillor N Harrington

RESOLVED – That, with the inclusion of the above, the minutes of the previous meeting held on 5th July 2021 were confirmed as a true and correct record

23 MATTERS ARISING FROM THE MINUTES

With reference to Minute No. 12 – Outer North East Community Committee – Update Report and the request to draw to the attention of LASBT the concerns raised by Members about the lack of visit.

The Localities Officer confirmed that discussions had taken place with LASBT and face to face meetings were now being undertaken.

24 OUTER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT

The Head of Locality Partnerships submitted a report which provided an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21.

Included within the report were:

- Details of the Wellbeing Budget position
- Wellbeing proposals for consideration and approval
- Details of projects approved via Delegated Decision
- You Activities Fund proposals for consideration and approval
- Details of the Capital Budget
- Details of the Community Infrastructure Levy Budget (CIL)

The Localities Officer presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

RESOLVED –

Draft minutes to be approved at the meeting
to be held on Wednesday, 8th December 2021

- (i) To note the Wellbeing Budget Position 2021/22.
- (ii) That the following Wellbeing Projects be determined as follows:

Project	Organisation	Amount Granted (£)
Community Engagement (Ring Fenced)	Alwoodley Councillors	£200 (Alwoodley Ward)
Skips (Ring Fenced)	Alwoodley Councillors	£600 (Alwoodley Ward)
Grit Bins	Harewood Councillors	£3,000 (Harewood Ward)
Litter Bins for Thorer Village	Communities Team/ Cleaner Neighbourhoods Team	£545 (Harewood Ward)
Barwick in Elmet and Scholes Christmas Lights	Barwick in Elmet and Scholes Parish Council	£1,000 (Harewood Ward)

- (iii) To note that since the last meeting on 5th July 2021, the following project had been considered and approved by DDN:

Wetherby Arts Festival 2021

- (iv) That the following Youth Activity Projects be determined as follows:

Project	Organisation	Amount Granted (£)
External Training Facilities	Alwoodley Juniors Football Club	£780 (Alwoodley Ward)

- (v) To note the details of the Capital Budget as set out in table 3 of the submitted report
- (vi) To note the details of the Community Infrastructure Levy, as referred to in paragraph 29 of the submitted report

25 City Plan Engagement

The Chair introduced and welcomed Councillor Jane Dowson, Deputy Executive Member (Strategy & Policy) together with Mike Eakins, Intelligence and Policy Manager.

Addressing the Committee, Councillor Dowson said it had been 10 years since the last City Plan had been undertaken. During that period a lot of significant events had taken place: Brexit, Devolution, the Climate Emergency and most recently the Covid-19 Pandemic. It was suggested that Local Authorities could no longer do everything for themselves, Councillor Dowson said we require the support of the private sector who need to step up and become more involved at a local level.

Members were informed that the new City Plan would draw upon the many on-going consultations: The Strategic Needs Assessment, Planning Consultation and the Highways and Transportation Consultation, but we need to hear from local people. Councillor Dowson said Leeds had a population of 800,000, what happens in Leeds effects the whole of the north of England in terms of: employment, financial services, digital infrastructure, Leeds also has a large student population. Issues such as climate change and the pandemic had taught us that we need to communicate with each other (external parties) to share the vision in order to move ideas forward.

The Intelligence and Policy Manager spoke further about “A new City Plan for Leeds” and explained: why now for a City Plan, what will the City Plan aim to do and how will the City Plan be developed.

Members were requested to provide feedback on the following discussion questions:

- What are the big issues for Leeds now, and over the next ten years?
- What are the big issues for the Outer North East now, and over the next ten years?
- How can local communities play their part? What strengths can they draw upon?
- Does “Best City” still resonate? If not, what could it be replaced with?

In responding Members said:

HS2, the expansion of Leeds/Bradford airport, flood alleviation and a mass transport system were all important issues for the City which required progressing.

At a local level public transport, in the outer areas was a major concern, also there was a vast amount of housing development taking place in Wetherby, in the near future would there be sufficient school places, GP practices and could the local road network cope with increased traffic generation. The local refuse collection service in the Outer North East area was unreliable and inefficient. In education the key stage 2 results for the area were very poor,

many parents choosing to send their children to schools in North Yorkshire as a consequence.

Responding to the question, how could local Communities play their part – Members said that the Outer North East area had a large number of Parish and Town Councils and it was important to engage and hear from these organisations if you wanted to understand what was the need at a local level. On the issue of local strengths, it was reported that the Boston Spa Academy had been identified as an outstanding school and that it may be possible for the school to share its management strategies with other schools across the city.

In terms of does “Best City” still resonate? – Members were of the view that for those residents living in the outer areas i.e Wetherby, identity was an issue, many did not associate themselves as Leeds residents and considered they were very much removed from those residents living south of the ring road, where in their view the majority of the LCC resources appeared to be concentrated.

The Chair reported that a “Big Leeds Chat” event was taking place in Wetherby on 20th October 2021 where similar issues would be discussed, it was therefore very important that “decision makers” should attend.

Councillor Dowson thanked Members for their feedback, commenting that it was important to hear from all parts of the city which had different challenges.

The Chair thanked Councillor Dowson for her attendance and participation.

26 Libraries Service Update

The Chair introduced and welcomed Andrea Ellison, Chief Librarian and Mark Kirkby, Senior Librarian from Library Services.

The Chief Librarian provided an overview of the activity of Leeds libraries during the past 18 months which included:

- Customer support
- Customer support for developing digital skills
- Developing the digital library offer – Resources and online events/ activities

Members were also informed of the key priorities for the service as part of the Service Recovery Strategy:

- Economic recovery, with help and training for job seekers and entrepreneurs
- Education support for children and SEND (special education needs) students who struggled to learn at home
- Isolation mitigation for vulnerable groups and to help people reconnect locally

- Digital inclusion for residents who lack IT skills or who have no access to the Internet
- Cultural partnership to help local artists and arts organisations to continue their work

Members acknowledged the vast majority of the service was based centrally, but what were the plans for outer areas and in particular the older population in those areas.

Members were informed that the Library Service did have a fleet of buses which were used as mobile libraries, currently these buses were being used as vaccination buses but as the services returned to more normal working, the mobile library services would resume. It was also reported that a library services was operational in the various Community hubs.

Members queried how audio books were accessed through the Library Service and also how newspapers could be accessed.

In responding the Chief Librarian said some newspapers, including the YEP could be accessed by downloading the Libraries App on the Council Website (Via press reader). There was also a well-established database of audio books and again this could be accessed by downloading the Libraries App.

Members suggested that the older population need to be encouraged to use local libraries and be offered training on computers/ digital devices, the possible use of family history/ Leodis as a way of creating interest.

Councillor Robinson said there was a proposal to run a pilot programme for digital skills in the Scholes Library to raise awareness of the Library Service. If the pilot is successful the scheme could be tried in other areas, creating digital health clubs.

Members asked if there was much work undertaken with schools.

The Chief Librarian said the Library Service operated a Schools Library Service. Members were informed that during the pandemic the service operated on- line, but as more normal working resumes children will be reacquainted with libraries, getting them into Libraries as “real members”

Councillor Lamb requested if the experience of the Library Service could be sought in promoting/ advertising the 200th Anniversary of the sale of Wetherby. Councillor Lamb said it was intended to deliver a project that would showcase the history of Wetherby over the past 200 years through the use of historic photographs, archive material and maps, progressing through to more modern times and the use of drone footage and virtual tours. Once completed the project would deliver an historic record of Wetherby covering the last 200 years.

In responding the Chief Librarian said the service may be able to offer its knowledge and experience where necessary

The Chair thanked Officers for their attendance and contributions.

RESOLVED – That the contents of the report be noted.

27 Considerations Regarding the Harmful Environmental Effects of Motorways

The Chair introduced and welcomed Richard Crowther, Team Leader, Environmental Advisory Team, City Development.

Mr Crowther explained that this Joint Report by the Chief Officer Highways & Transportation and the Chief Planning Officer had been prepared following representations to this Committee by a Bramham resident, concerned about the environmental impacts associated with the motorway network, particularly noise and air quality within the Outer North East Community area and the policies of Leeds City Council for mitigating the impacts on local residents.

Referring to air quality Mr Crowther said the monitoring data showed pollution levels associated with motorways tend to be a greater concern within urban areas, where the background concentrations were higher due to a greater number of other contributing sources. He said in more rural areas, general background concentrations of NO₂ were comparatively low and consequently only those properties which were very close to the road were at risk of exceeding the objective levels.

Members were informed that previous monitoring and assessment reviews had concluded that there were no existing properties close enough to the A1(M) within the Leeds District considered to be at risk of exceeding the objective levels.

On the issue of environmental noise management, Mr Crowther explained that noise arising from transport sources, such as Aircraft, Rail and Road vehicles operating in an “ordinary” and lawful manner was specifically exempt from being classed as a statutory nuisance. In the case of Motorways, Highways England were classed as the relevant highway authority and classed as the “noise maker”, whilst Local Authorities were classed as the “noise receiver”.

The mechanisms available for to manage road traffic noise include:

- Use of low noise road surfacing
- Traffic management – such speed limits or vehicle-type restrictions.
- Congestion Management.
- Noise barriers / landscaping.
- Provision of Acoustic glazing

Following the last round of noise mapping published in 2019, Highways England undertook to continue their previous policy of using “low noise” surfacing where there are properties identified as being exposed to the highest noise levels as a result of one of their roads. Members were informed

that low noise surfacing also has the benefit of improving the noise exposure for all residents regardless of the noise levels they would otherwise be exposed to. However, low noise surfacing was significantly more expensive than traditional road surfaces and consequently, Highways England had only committed to use it when the existing surfacing requires replacement as part of normal maintenance requirements. As the “noise receiver” Leeds City Council has assessed that the policy as being reasonable and proportionate.

It was reported that in relation to the Outer North East Leeds area, 4 of the 6 lanes of the A1(M) carriageway had now been replaced with low noise surfacing for the majority, if not all, of its route north of the A64

Members asked why had all lanes of the A1(M) carriageway not been replaced with low noise surfacing.

In responding Mr Crowther said there were no properties in close proximity to the motorway at the Bramham section so low noise surfacing was not a priority. It was also reported that the existing surface materials for this section of road were also very robust.

Members referred to the East Leeds Orbital Road (ELOR) and queried if low noise surfacing would be used for sections of this road.

Members were informed this was a new road and would be in close proximity to new housing development so some mitigation measures would be introduced.

Referring to the Environmental Noise Directive, Members requested if the Committee could be informed of any proposed changes.

The Chair thanked Mr Crowther for his attendance and contribution

RESOLVED – That the contents of the report be noted.

28 Outer North East Community Committee - Update Report

The Head of Locality Partnerships submitted a report which provided an update on the work of the Communities Team and the work it was engaged in, based on priorities identified by the Community Committee. The report provided Members with an opportunity to ask questions, or to request a more detailed report on a particular issue.

Members noted the report provided regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

It was reported that conversations would be taking place shortly with Members regarding Youth Activity Funding for 2022/23.

It was noted that over the summer period two Mini Breeze events had taken place in the Outer North East Area, both being well attended

RESOLVED – That the contents of the report be noted

29 Any Other Business

The following issues were raised under the item of “Any other business”

- (i) Leeds Festival 2021 – Following this year’s Leeds Festival event at Bramham Park, Ward Members agreed to the establishment of a Leeds Festival Working Group who would be consulted on the arrangements for future events.
- (ii) Grace Young – The Chair reported that Grace Young, Localities Officer, would shortly be leaving the Localities Team to take up a new position within another Directorate

It was agreed that the Chair, on behalf of the Committee, be requested to write to Grace, to thank her for her help in supporting the work of the Committee and best wishes for the future

- (iii) Big Leeds Chat - The Chair reported that a “Big Leeds Chat” event was taking place in Wetherby on 20th October 2021 where similar issues would be discussed, it was therefore very important that “decision makers” should attend.
- (iv) Localities Team – That a Senior Officer from the Localities Team be in attendance at all future meetings of this Committee
- (v) Flood Alleviation Scheme - The Chair announced that proposals for a Flood Alleviation Scheme for the River Wharfe in Wetherby would be discussed at Wetherby Town Hall on Monday 20th September 2021 between 3.00pm and 7.00pm. This was a drop-in session and everyone was welcome

30 Date and Time of Next Meeting

RESOLVED - To note that the next meeting will take place on Monday, 6th December 2021 at 5.30pm in the Boston Spa Academy, Boston Spa.

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Report of: Chief Officer for Sustainable Energy and Air Quality

Report to: Outer North East Community Committee

Report author: Polly Cook - Chief Officer Sustainable Energy & Air Quality

Date: 8 December 2021

To note

Title: Climate Emergency Update 2021

Purpose of report

1. To provide the Outer North East Community Committee with a presentation on the council's updated climate emergency strategy and progress.

Main issues

2. The PowerPoint presentation is provided at the specific request of the Chair.
3. The presentation will provide an update on the council's climate emergency strategy and recent progress to reduce emissions. This will include an overview of measures being taken to retrofit homes and buildings, installation of electric vehicle infrastructure and biodiversity measures such as tree planting. Information about what measures is taking place locally will also be shared.
4. Discussions will also include an overview and insight in the White Rose Forest Strategy for Leeds.
5. There will be an opportunity for elected members to provide suggestions for their locality and to ask questions.

Recommendations

6. The Outer North East Community Committee is asked to note the contents of the presentation.

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Report of: Simon Swift – Executive Manager
Report to: Outer North East Community Committee
Report author: Jeremy Lunn – Group Operations Manager
Telephone No: 07891272230

Date: 8 December 2021 **To note**

Title: Highways – Winter Service Update

Purpose of report

1. To provide the Outer North East Community Committee with an update on the Highways Service, and to gather input from elected members and residents.

Main issues

2. The report and presentation are intended to provide the Outer North East Community Committee with an update of the Highways Service, following a recent winter service review.
3. The report focusses specifically on the winter service fulfilled by Highways, including snow clearance and road gritting.
4. The report and presentation provide the Outer North East Community Committee with an overview of the Winter Service website, linking the discussion to local issues relevant to the specific Committee area.
5. The agenda item also provides elected member and the public with the opportunity to provide feedback to the Highways Service relating to the winter provision offered, and approaches to communication and engagement going forward.

Recommendations

6. Elected Members are asked to note the contents of the report and presentation that will be provided by officers from the Highways team.

Highways & Transportation



Winter Service Overview,
including the launch of our new
'Live Gritting Tracker'.





Winter Service Plan



The Winter Service Plan Includes:

- **Leeds City Councils Duty (The Highways Act 1980)**
- **Gritting of roads**
- **Refilling of Salt Bins**
- **Snow Ploughing and Clearing.**



Did You Know?

During the Winter Maintenance Period:



Our gritters drive on average 51,200 miles during the Winter Period, which equates to driving around the circumference of the Earth twice!

Between 12,800 and 16,000 tonnes of salt is used to grit the roads in Leeds



How Do We Decide Where To Grit?



Category 1A - The Resilient Salting Network (RSN)
- Emergency Routes leading to hospitals and major infrastructure.



Category 1 - The Primary Salting Network (PSN)
*- Cat 1 roads
- Bus routes
- School links*



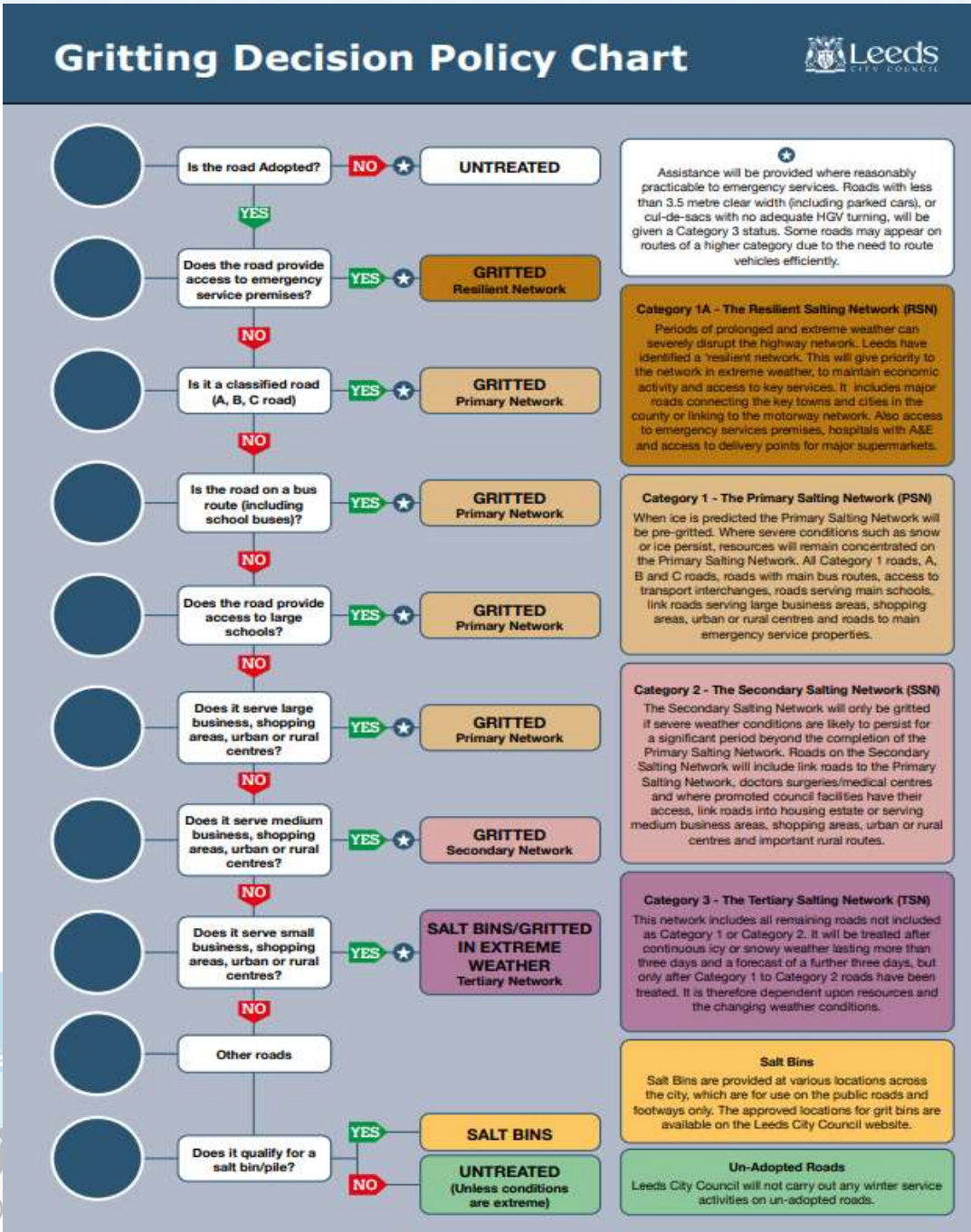
Category 2 - The Secondary Salting Network (SSN)
*- Medium business areas.
- Shopping areas
- Dr surgery/medical centres.*

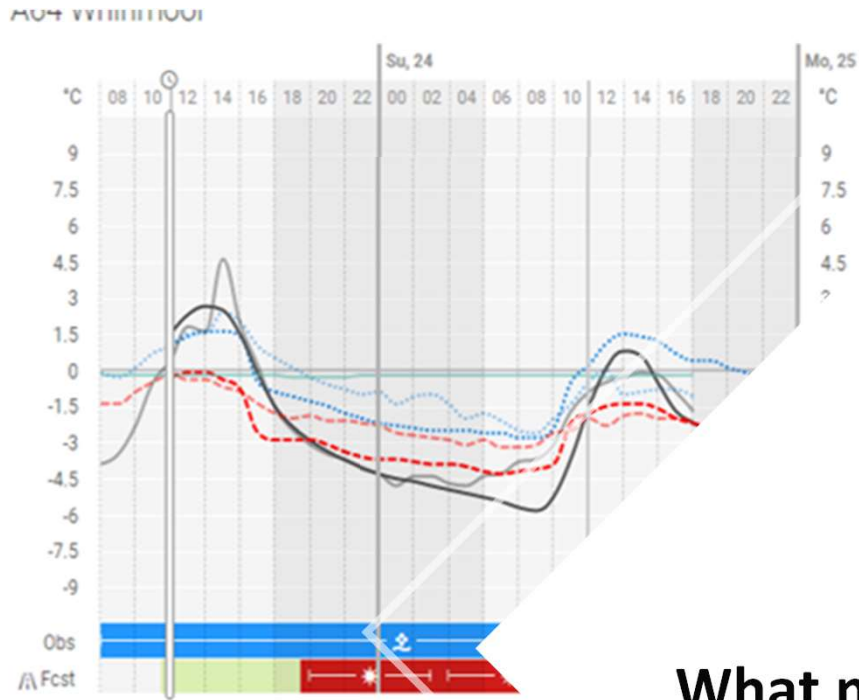


Category 3 - The Tertiary Salting Network (TSN)
*- Not Cat 1 or 2.
- Remaining roads.
- Dependent on resources*



How Do We Decide Where and When To Grit?





What methods do we use to assist us?

Why develop a Gritting Tracker?



Helps support the economy, by giving citizens and visitors to Leeds the tools to choose safe driving routes.



Reduce road traffic accidents by letting people make informed decisions about which routes they choose.



Helps reduce call times and pressures on the contact centre.

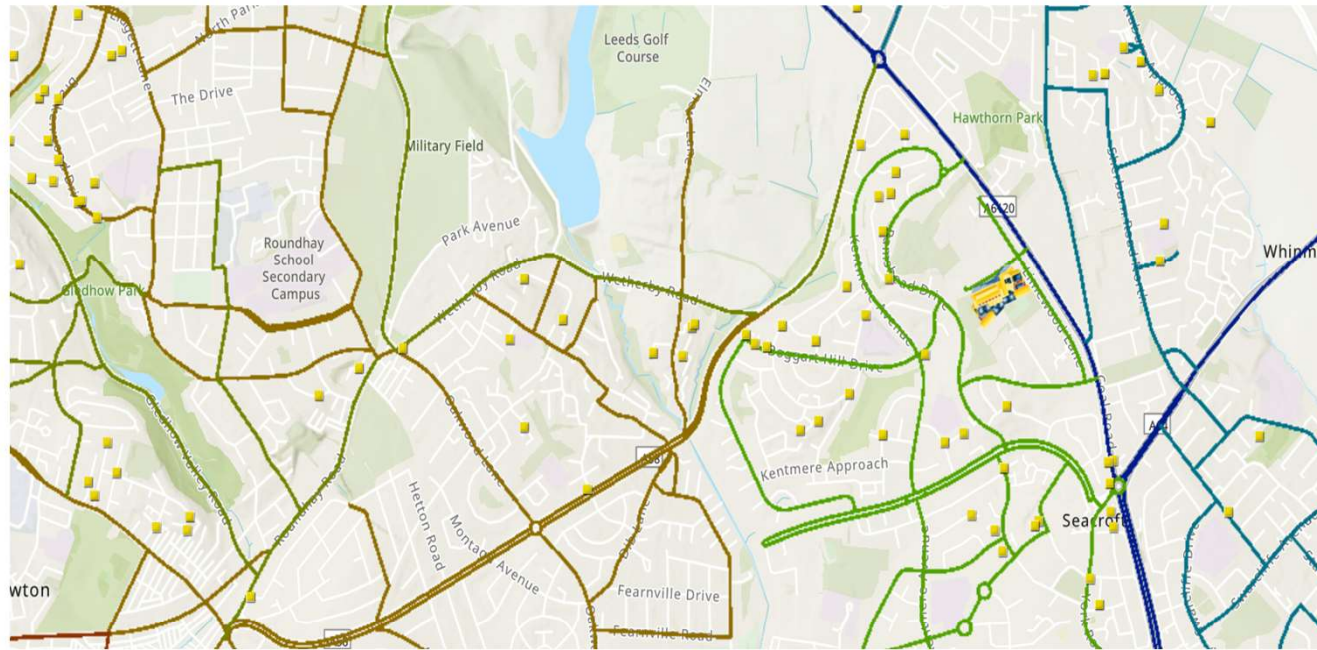


The Gritting Tracker will support Leeds City Councils ambition for a more digital infrastructure



The gritting tracker will help support citizens to access medical care, hospital appointments and support services safely.





Now we will have a live demonstration of the service.

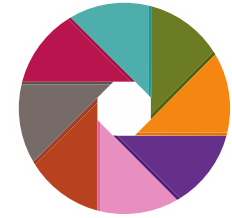


How Will We Promote The Gritting Tracker?



What next?





Thank You Any Questions?





Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
Alwoodley, Harewood & Wetherby

Report author: Preet Kundhi, Tel No; 0113 535 1239

Date: 8 December 2021 **For decision and to note**

Outer North East Community Committee – Finance Report

Purpose of report

1. The report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2020/21.

Finance Section

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North East Community Committee this means that the money for the Alwoodley, Harewood and Wetherby ward will be administered by the following parish councils; Aberford & District, Alwoodley, Bardsey Cum Rigton, Barwick in Elmet & Scholes, Boston Spa, Bramham cum Oglethorpe, Bramhope and Carlton, Clifford, Collingham with Linton, East Keswick, Harewood, Scarcroft, Shadwell, Thorner, Thorp Arch, Walton, Wetherby.
9. It was agreed that CIL monies for Alwoodley, Harewood and Wetherby wards would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback, if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets

and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2021/22

15. The total revenue budget approved by Executive Board for 2020/21 was **£52,220**. **Table 1** shows a carry forward figure of **£96,696** which includes underspends from projects completed in 2020/21. **£74,865** represents wellbeing allocated to projects in 2020/21 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore **£74,050**. A full breakdown of the projects approved or ring-fenced is available on request.
16. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
17. The Community Committee is asked to note that there is currently a remaining balance of **£20,797**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing Revenue 2021/22

	£
INCOME: 2021/22	£52,220
Balance brought forward from previous year	£96,969
Less projects brought forward from previous year	£74,865
TOTAL AVAILABLE: 2021/22	£74,050

Ward Projects	£	Ward Split		
		Alwoodley	Harewood	Wetherby
Communal Shed	£500	£0	£0	£500
Litter Bins in Slaid Hill	£460	£460	£0	£0
Raby Park Fencing	£1,448	£0	£0	£1,448
Small Grants	£1,500	£0	£500	£1,000
Community Engagement	£950	£200	£250	£500
Skips	£1,800	£600	£600	£600
Alwoodley Grit Bins	£10,000	£10,000	£0	£0
Harewood Environmental Fund	£10,000	£0	£10,000	£0
Wetherby Grit Bins	£3,000	£0	£0	£3,000
Millennium Green Wellbeing Project	£4,000	£0	£4,000	£0
Wetherby Methodist Community Centre WIFI	£1,000	£0	£0	£1,000
Grant for Professional Staff - PHAB	£591	£169	£338	£84
Alwoodley Speeding Project	£2,500	£2,500	£0	£0
Harewood and Wetherby Speeding Projects	£5,000	£0	£2,500	£2,500
Wetherby Arts Festival 21	£1,500	£0	£0	£1,500
Barwick in Elmet & Scholes Christmas Lights	£1,000	£0	£1,000	£0
Wetherby Community Bonfire Event	£5,000	£0	£0	£5,000
Walton Community Bonfire Event	£1,000	£0	£0	£1,000
Thorpe Arch Christmas Lights	£1,500	£0	£0	£1,500
Boston Spa Christmas Lights	£1,785	£0	£0	£1,785
Crime Reduction Roadshows	£566	£566	£0	£0
Community Noticeboard	£2,000	£2,000	£0	£0
Santa's Visits	£3,000	£3,000	£0	£0
Total Amount Approved	£60,100	£19,495	£19,188	£21,417
Actual Remaining Balance (Total/Per ward)	£20,797	£8,098	£2,657	£10,042

Wellbeing and Capital Projects for Consideration and Approval

18. The following projects are presented for Members' consideration:

19. **Project Title:** Various Community Groups

Name of Group or Organisation: Moortown West Residents Association

Total Project Cost: £3,960

Amount proposed: £3,960

Wards covered: Alwoodley

Project Description: Funding to pay for facilities, to allow the following groups to take place; children's play morning, a fitness sessions, a dance class, a community choir and the food exchange project.

Community Committee Priorities: Resilient Communities.

Delegated Decisions (DDN)

20. Since the last Community Committee meeting on 13 September 2021, all the projects listed below have been considered and approved by DDN:

- a) Wetherby Town Council Bonfire
- b) Walton Community Bonfire Event
- c) Thorp Arch Christmas Lights
- d) Christmas Trees and Lights – Boston Spa
- e) Scholes Lodge Field Bulb And Wildflower Meadow
- f) Crime Reduction Roadshows
- g) Community Noticeboard
- h) Santa's Visits
- i) Boston Spa Village Hall Renovations

Declined Projects

21. Since the last Community Committee meeting on 13 September 2021, there has been one project which has been declined.

- a) Money Buddies

Youth Activities Fund Position 2021/22

22. The total available for spend in Outer North East Community Committee in 2021/22, including carry forward from previous year, is **£102,299**.

23. The Community Committee is asked to note that so far, a total of **£60,256** has been allocated to projects, as listed in **Table 2**.

24. The Community Committee is also asked to note that there is a remaining balance of **£42,043** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2021/22

	Total allocation	Ward Split 8-17 Population		
		Alwoodley	Harewood	Wetherby
Income 2021/22	£35,500	£13,617	£10,923	£10,958
Carried forward from previous year	£77,311	£22,820	£25,625	£28,865
Total available (including brought forward balance) for schemes in 2021/22	£112,811.85	£36,437	£36,549	£39,824
Schemes approved in previous year to be delivered this year 2021/22	£10,512.34	£0	£3,506	£7,006
Total available budget for this year 2021/22	£102,299.51	£36,437	£33,043	£32,818
Projects 2021/22	Amount requested from YAF	Alwoodley	Harewood	Wetherby
Scarcroft Cricket Club Junior Coaching	£7,536	£0	£7,536	£0
Youth Summit Project Ringfence	£10,000	£0	£5,000	£5,000
Leeds Rhinos Summer Camps	£16,080	£16,080	£0	£0
Mini Breeze – Wetherby	£3,650	£0	£0	£3,650
Tee Time Tennis 2021	£6,075	£0	£6,075	£0
The Tempo FM Radio Academy	£3,500	£0	£0	£3,500
Zone and Away	£5,150	£5,150	£0	£0
Mini Breeze – Alwoodley	£3,650	£3,650	£0	£0
Equipment Storage for 1st Clifford Scout Group	£3,835	£0	£0	£3,835
External Training Facilities	£780	£780	£0	£0
Total spend against projects	£60,256	£25,660	£18,611	£15,985
Remaining balance per ward	£42,042	£10,777	£14,432	£16,833

Youth Activity Funding for Consideration and Approval

25. The following projects are presented for Members' consideration:

26. **Project Title:** Bouldering Wall

Name of Group or Organisation: Bardsey First Scouts Club

Total Project Cost: £800

Amount proposed: £800

Wards covered: Harewood

Project Description: Funding to rebuild a bouldering wall, which will be used all sections of the Souts and Beavers.

Community Committee Priorities: Child Friendly City. Health & Wellbeing & Better Lives
Capital Budget 2020/21

27. The Outer North East Community Committee has a capital budget of **£15,695** available to spend, as a result of new capital injection in September 2021 of £1,800. Members are asked to note the capital allocation broken down by ward and summarised in **Table 3**.

TABLE 3: Capital 2021/22

	£	Alwoodley	Harewood	Wetherby
Balance remaining (per ward)	£17,495	£3,087	£8,221	£6,187

Community Infrastructure Levy (CIL) Budget 2020/21

28. The Community Committee is asked to note that there is **£0** total payable to the Outer North East Community Committee).

Monitoring Information

29. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

Corporate Considerations

Consultation and Engagement

30. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

31. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

32. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan

6. Leeds Inclusive Growth Strategy

Resources and Value for Money

33. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

34. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

35. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Recommendations

36. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraph 19)
- c. Details of the projects approved via Delegated Decision (paragraph 20)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Youth Activity Funding proposals for consideration and approval (paragraphs 26)
- f. Details of the Capital Budget (Table 3)
- g. Details of the Community Infrastructure Levy Budget (paragraph 28)



Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood and Wetherby)

Report author: Preet Kundhi – 0113 535 1239

Date: 8 December 2021

For consideration

Outer North East Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme

Environment & Community Safety

Environmental Subgroup Meeting

3. On 26 October 2021 the Environmental Subgroup meeting was held. Members of the group consist of one councillor from each of the three wards and officers from several services across Leeds City Council. In attendance was officers from Parks and Countryside, Cleaner Neighbourhoods Team and Housing Management and the Refuse Team. Each service provided an update of the work currently being undertaken and in the foreseeable future.

Parks and Countryside advised the members of the subgroup of the Arium Horticultural Grant, where local In Bloom group can apply for up to £1,000 per year on environmental projects. This information was then disseminated to the Town and Parish Councils. The Cleaner Neighbourhoods Team provided an update in regard to their de-leafing schedule.

Wike Ridge In Bloom

4. Wike Ridge in Bloom are a voluntary organisation set up on 25 August 2021 by residents of Wike Ridge Estate. The aim of the group is to bring the community together to work collectively by improving the estate communal areas through horticultural projects.
5. In the short time that the group have been established they have made significant progress in improving the appearance and maintenance of trees and shrubs on the estate. The group have created a flower bed, filled with winter flowering violas at the estate entrance. With the help of several estate volunteers, the Wike Ridge In Bloom group planted in the region of 8000 bulbs (daffodils, crocuses, hyacinths and bluebells) to make the estate bloom in the Spring.
6. The Wike Ridge In Bloom have also benefited by having six large flower/shrub planters, which have been positioned at various sites along Wike Ridge Avenue to enhance the appearance of the communal green areas.
7. The Wike Ridge In Bloom Group have set up a programme of activity that will continue the shrub/tree maintenance work throughout the Winter months and into the Spring.
8. The Alwoodley councillors have also funded a notice board for the estate which would widen the groups communication reach to those residents who do not participate in social media.

Pollinators Project In Thorner

9. The Harewood councillors are working in partnership with The Thorner Trees Group, Thorner Parish Council and the Arium to deliver on this project. The aim is to use install seven wooden boxes that can be planted with low maintenance plants for pollinators. Also, to be added would be some small information boards to the boxes to inform people why pollinators are important. At the time of writing, a site visit is planned with Cllr Robinson, the Communities Team and the Arium to take the project forward.

Recycling on the Go Bins in Wetherby

10. In October the new Recycling 'On The Go bins were launched in Wetherby to encourage recycling of food and drink packaging out of the home, when on the street, shopping locally or out for a stroll. The bins were funded from a Waste and Resources Action Programme (WRAP) grant and supported by Zero Waste Leeds, with Leeds Coty Council emptying and recycling the waste. The eye-catching bright orange and

yellow bins, as part of the #LeedsByExample project, were located around five of the highest footfall areas of Wetherby centre, in consultation with the Wetherby Councillors.

Leeds Festival Working Group

11. A working group has been set up to discuss Leeds Festival 2022. The group is co-chaired by the Harewood and Wetherby Councillors. Invited to be part of the working group is Leeds City Council Officers, Leeds Festival event management, the Police and councillors from the Town and Parish Councils in both wards. The purpose of the group is to look at local concerns and ways that the festival can improve matters for local residents and attendees of the festival for 2022. The first meeting took place last month and a second meeting is due to take place before Christmas.

Crime Reduction Roadshows – Moor Allerton Shopping Centre

12. The Neighbourhood Policing Team held a Crime Reduction Roadshow on 22 November at the Moor Allerton Shopping Centre, which was funded by Alwoodley Councillors. The event was held before Christmas to advise and educate residents about home security measures. As this is seen as a vulnerable and opportunist time when high valued goods are bought as presents and families are out and about to visit each other.

13. By utilising the West Yorkshire Police exhibition van, Crime Reduction Officers supply information leaflets, as well as discussing concerns and offering bespoke advice to residents. Also, where appropriate, a visit from the Crime Reduction Officer was arranged to advise on specific issues. The offer of advice was extended by providing some simple home security devices, such as; timer switches, window / door alerts and sash jammers.

Grit Bin Installation and Refills

14. All three wards have been working with the Communities Team and the Highways Service to ensure that grit bins are refilled or installed, to ensure that local residents are prepared for the coming winter months.

Children and Families

Bonfire Night Diversionary Activity Funding

15. As there were no Leeds City Council organised Bonfire events held in the community due to the pandemic, the funding was used instead for local organisations and Third sector partners to put on diversionary activities over the Halloween and Bonfire period.

16. The Zone located in Alwoodley held an 'Everything BUT the Fire' event held at The Zone Youth Centre. The event was an informal education about the life and death of Guy Fawkes; his story and the traditions that followed. "Everything BUT the Fire" included all the traditional and symbolic Bonfire night customs without the fireworks or fire in a safe space for young people. It will be an inter-generational community event for all ages.

17. Activities will included; The Story of the Gunpowder plot, the history and religious background, chocolate apple dipping and decorating, ginger bread making, firework art- canvas painting, paint throwing/splatting, wax painting, marshmallow rockets, scratch work fireworks, paper roll fireworks and other arts and crafts.
18. With the support of Leeds City Council through the Outer North East Community Committee, The Zone were able to provide all participants with the above activities free of charge as well as a hot meal. The Zone engaged more than 135 people.

Health, Wellbeing & Adult Social Care

Community Volunteer Hubs

19. Both Moor Allerton Elderly Care (MAECare) and Wetherby In Support of the Elderly (WiSE) continue to offer support to those vulnerable residents in Outer North East Leeds as part of the city's ongoing response to the Covid-19 pandemic.

Wetherby In Support of the Elderly

20. Wetherby In Support of the Elderly have re-instigated, and added to, many of their core services and events. WiSE continue to be the operational tour hub for two thirds of Outer North East Leeds, namely Wetherby and Harewood.
21. Discussions are taking place that this provision will be extended into the first quarter of 2022. However, at the time of writing, nothing has been confirmed with WiSE.
22. WiSE have stated that they have been delighted to work with the Outer North East Community Committee and look forward to an equally strong and healthy relationship in 2022 and beyond.

Moor Allerton Elderly CARE

23. During 1 August to 31 October 2021, MaeCare have delivered 16 group activities which range from the Book Group to Walking Football. The few activities that were still being delivered remotely have now stopped and resumed face to face. Sporting Memories which started during lockdown, now meets face to face for the first time in a venue that is new to MAECare, which is Alwoodley Cricket Club. MaeCare continue to operate cautiously with mitigations in place: social distancing (which limits the number of people who can meet), mask wearing, sanitising and fresh air.
24. Activities include:
- 4 exercise groups with priority given to people who are Clinically Extremely Vulnerable
 - Local walks and a new Walking Buddy project
 - Singing (using telephone conferencing facilities) now stopped
 - Walking Football, 3 times a week outside; now moved indoors at Allerton Grange High School and Scott Hall Leisure Centre for the winter
 - Creative Writing at Thackrah Court with Poet James Nash
 - Sporting memories for people with dementia at Alwoodley Cricket Club

- Small support groups for 25 people living with dementia
 - Twilight Zone for 12 local residents
 - Targeted small groups (Men's Den, CAMEO and Knit and Natter)
 - Shared Tables (meals out for people at the weekend, lead by a volunteer)
25. Tech Wednesdays has resumed at the centre where people can receive IT support and learn how to use their devices. MaeCare, as of yet have not resumed their partnership with local schools who used to send students to support these sessions because of service user concerns about COVID rates among young people.
26. One to one support, mainly in the form of telephone befriending, is still being delivered to over 100 people. Over 35 people have received advice or information.
27. The Circles of Support service, supporting people with dementia to live independently at home and continue to do the things they used to enjoy, is seeing an increase in referrals from the Memory Support services as more people are being diagnosed.
28. The Lockdown Library continues with fewer people using it (11) as more people start to get out.
29. MaeCare have noticed more service users struggling with their mental and physical health, quite possibly, because of the last 18 months of living through a pandemic. Finding ways to support them given the service's own limits in numbers and so many other services under pressure or limited, continue to be challenging. An example of this is that referrals into mental health support services have 11 month waiting lists and the threshold for qualifying for support is very high.
30. MaeCare continue to deliver support through the Community Care Hub, mainly food parcels and befriending calls, although demand for the former is very low. Only one person received a food parcel.
31. 30 people volunteered in roles as varied as phone befriending, walking buddies, walking football, newsletter delivery, database input/website updating, group support, deliveries.

Ward Business

Town and Parish Council Forum

32. The Town and Parish Council Forum took place on 28 October 2021. An officer from the Leeds City Council attended the forum to provide an overview and to consult with the forum about the City's Ambition Plan, and how parish and town councils can get involved in the conversation and shaping the strategy.
33. The Neighbourhood Policing Team attended to provide an on the work that is taking place in the wards. The police also gave an update about CERTI driving and travellers issue in the area.

Collingham Local Centres Programme

34. The Collingham Centres Programme is now starting to pick up momentum. Back in September, the Harewood councillors met with local business owners to discuss how the Hastings parade of shops could be improved to generate more customer footfall and business. Some of the suggestions provided was to improve the car park, install public WIFI, have better signage and add planters and benches. A site visit has been planned to take place before Christmas with several Leeds City Council services, which include Highways, Parks and Countryside, Regeneration, and the Communities Team, to progress some of the suggestion made.

35. Plans for the Shadwell and Barwick and Elmet Local Centres Programme will start to take place in the new year.

Lotherton Hall

36. The Lotherton Hall Christmas Experience is now taking place from 27 November 2021 until 2 January 2022. Steeped in traditional Christmas magic, Lotherton is pleased to announce a new and exciting festive woodland walk for 2021, not to mention Father Christmas in the Elf Village once again. The Christmas Experience is a great day out for all the family.

Bonfire Night in Wetherby And Walton

37. Wetherby Town Council and Walton Village Hall Committee both held community bonfire events, with firework displays and food and drink being serviced. Both organisations saw an incredible demand for the events this year, as there was a clear need to continue to resume to normal life.

38. Both the Town Council and Village Committee looked for ways to engage the wellbeing of the local community both young and elderly. They wanted to promote meeting together safely as the wellbeing benefits of getting together, are well known.

Community Engagement: Social Media

39. **Appendix 1**, provides information on posts and details recent social media activity for the Outer North East Community Committee Facebook page.

Updates from Key Services

Cleaner Neighbourhoods Team

40. On 18 October 2021, The Cleaner Neighbourhoods Team stood down the sweepers and directed all its resourcing to de-leafing. The CNT have completed one whole sweep of the community committee area, which is covered heavily in leaves and has started the second sweep at the start of November. As the weather has been warm the leaves have been slow to drop.

41. The CNT are hoping for a few days of frost. As this will help the leaves fall off much quicker, allowing the service to make more of a difference, next time they are in the area.
42. CNT took part in the East Leeds Orbital Road closure during the night and swept the A64 on 23/24 October 2021. The service removed 38 tons of silt and detritus. The service also worked a nightshift on the weekend of 5 November on the A58. The aim of the service is to clean up the two bends just outside Wetherby first, then concentrate on the straight section.
43. The Recycling on the Go bin have been put in place. The use of the bins has not had the expected take up in the first few weeks. However, it is still early doors and the uptake of the bins is being monitored.
44. The service is waiting for some new bins to be delivered and these will be used to replace existing bins. Priority would be the post mounted ones first and the bin outside Londis in Boston Spa.

Public Health

45. As Leeds moves towards the colder winter months and more people move in doors it is essential that residents in Leeds follow the advice provided.

Vaccinations in Leeds.

46. When local residents are called for their vaccination or 'booster jabs' it is extremely important they attend to help reduce infection rates within Leeds so we can return to a normal life as soon as possible.
47. If any local community members have any fears or anxiety about receiving the vaccination they can talk to their local doctor, health professional, LCC Public Health officer or visit these approved information site.
 - [Coronavirus \(COVID-19\) vaccine - NHS \(www.nhs.uk\)](https://www.nhs.uk)
 - <https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/>

Covid-19 response summer months and moving into autumn/winter

48. Even though ward infection rates have started to stabilise Public Health England and the World Health Organisation have cautioned that there is no reason for complacency. The situation has been dynamic and will likely change again as we move towards the winter months. As the Leeds vaccination programme moves a pace and we move down the age groups, infections become concentrated in these lower age groups. The response of the NHS, Leeds City Council and Third Sector partners has been rapid and ongoing since the start of the pandemic.
49. Over the summer two vaccinations centres had been offering two different vaccination choices one for forties and above and then at another site for 18 above. Additional mobile testing centres have been set up. On top of this young people in the hospitality

industry, night-time economy, food retail, universities, schools, colleges, and further education venues have been targeted via campaigns, student ambassadors, halls of residency representatives and social media to take up the vaccination offer. Leeds City Council and its Public Health teams would strongly advise all young people who are eligible for a vaccination to take up the offer of this immediately. The strong message from the NHS and government is don't wait get vaccinated now.

50. Everyone 16 years of age and older is eligible for a vaccination now. Visiting the website (Leeds Clinical Commissioning Group) below will let local residents where the vaccination centres are. [Walk-in vaccination clinics - NHS Leeds Clinical Commissioning Group \(leedsccg.nhs.uk\)](https://www.leedsccg.nhs.uk)

Information for Vegan and Vegetarians wanting to receive the Covid-19 vaccination.

51. There have been a number of requests for advice and information from the Vegetarian and Vegan Community. Below are some useful links that will helpfully support our local residents from this community make an informed decision. This is specifically aimed at people who follow a Vegetarian or Vegan lifestyle.

- [Advice for people who follow a vegetarian or vegan lifestyle - NHS Leeds Clinical Commissioning Group \(leedsccg.nhs.uk\)](https://www.leedsccg.nhs.uk) (NHS Leeds Clinical Commissioning Group)
- [Covid-19 Vaccines Info | Vegetarian Society \(vegsoc.org\)](https://www.vegsoc.org) (Vegetarian Society)
- [Vegan Society response to Covid-19 vaccine | The Vegan Society](https://www.thevegansociety.com) (Vegan Society)

Key messages:

52. As we enter a new phase of living with the virus, with very few restrictions in place, here are some updated key messages that capture the national messages combined with local messaging from our Director of Public Health.

- Thank you to everyone who has done their bit taking up the extra testing and getting the COVID vaccine here in Leeds.
- Covid-19 continues to be a feature of our lives, so this last step on the roadmap is around learning to live with it and manage the risk to ourselves and others.
- Rates of Covid infection are high and continue to rise therefore we should continue to be cautious, help to reduce the risk of spread and protect people at highest risk of serious illness.
- The advice is to continue to wear a mask in enclosed and crowded spaces such as public transport. Some organisations, e.g., health and social care, will ask you to wear a mask.
- You no longer need to work from home if you can, but the recommendation is for a gradual return over the summer.
- To keep yourself and others safe, try and limit the contact you have with people you do not usually live with, including keeping the number of people and the time you spend with them low, and not getting too close to them.
- Where possible, meet outdoors and let fresh air into homes and other enclosed spaces.
- Many people will be excited about the return to the way things were before Covid, whilst others, including those more vulnerable, maybe more cautious. Think of

others when making your own decisions about when to wear a mask and social distance.

- Please get both doses of the vaccine when called to make sure you have the highest level of protection.
- It is also really important that we all continue to reduce the risk of spread by washing hands, getting tested if you have symptoms, and isolate if advised to do so.
- **#TogetherLeeds #LivingwithCovid**

Uptake of Long Covid-Support Services

53. Work is currently underway to encourage local people across all Leeds city wards to understand and identify if present Long Covid-19 symptoms as appropriate and then seek help through their local GP service. Uptake is low within some of our wards which is nothing to be alarmed about as cases are proportionally low across the city. However, we would like any local residents who feel they may have symptoms to access the service. There is a Leeds City Council Public Health information sheet attached with more detail from the Long-Term Conditions Team.

General Information-Vaccinations in Leeds (Continued)

54. When local residents are called for their vaccination it is extremely important, they attend to help reduce infection rates within Leeds so we can return to a normal life as soon as possible.

55. If you are aged 18 or over, and have not yet had a vaccination, you may get a letter or text from the NHS national booking system inviting you to make an appointment at a community vaccination centre. [How will I get my vaccine? - NHS Leeds Clinical Commissioning Group \(leedsccg.nhs.uk\)](#)

56. The centres in Leeds currently on the national booking system are:

- Elland Road Stadium
- Village Hotel North, 186 Otley Road, Headingley, Leeds, LS16 5PR
- South Leeds Village Hotel, Capitol Boulevard, Tingley, Leeds, LS27 0TS
- Superdrug, Merrion Centre, Leeds, LS2 8NG
- Seacroft Pharmacy, 68 York Road, Leeds, LS14 6DX
- Wellfield Pharmacy, St Mary's Parochial Hall, N Lingwell Rd, Middleton, Leeds, LS10 3SP
- The Pharmacy Group – Chapeltown, The Reginald Centre, 263 Chapeltown Road, Leeds, LS7 3EX
- The Pharmacy Group – Little London / Woodhouse, Unit 2 Oatland Retail Park, Oatland Drive, Leeds, LS7 1ST

57. If any local community members have any fears or anxiety about receiving the vaccination they can talk to their local doctor, health professional, LCC Public Health officer or visit these approved information site.

- [Coronavirus \(COVID-19\) vaccine - NHS \(www.nhs.uk\)](https://www.nhs.uk)
- <https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/>

Anti-Social Behaviour

58. Leeds Anti Social Behaviour Team are now back to normal working as far as customer interaction is concerned and in accordance with risk assessments before visiting people in their homes. Staff are now attending offices two / three days per week combined with working from home at other times.
59. LASBT currently have 15 active ASB cases in the area. The majority of these are issues between neighbours and generally involve domestic noise nuisance or at least have started out as that. There are no trends around case type or location.
60. The emerging seasonal issue of firework misuse has been prevalent over recent weeks and some targeted visits took place to known offenders, in the run up to the bonfire night period to issue warnings and or words of advice.
61. The service is aware of motorbike/quad bike nuisance and this is an issue right across the city and are looking at putting in place a Public Space Protection Order across the city to prevent the nuisance use of all motor vehicles, like the one currently in place in Bradford.
62. The issue of the rough sleeper in Wetherby is causing some concerns amongst the community and the service are in the process of arranging a multi agency professionals meeting to discuss ways forward to get him to engage with support services and consider any potential enforcement.

Housing Management

63. Estate walkabouts are now back to normal running and all ward members should have received their regular invites from the Housing Officer to attend these if they wish to do so.
64. The service is currently supporting Wetherby Lions by housing Santa's Sleigh free of charge and as they are assisting with the Covid vaccinations, Housing Management have agreed to allow them to utilise the space for longer – also free of charge as a good will gesture.
65. The Team Leader for Housing Management has nominated Wetherby in Support of the Elderly for a chance to win £1,000 from Ecclesiastical, an insurance group who have set up a foundation called "Movement for Good". They Ecclesiastical are running a campaign to give away £1000 to ten charities a day for the 12 days run up to Christmas – so they are giving away a total of £120,000.

Housing Advisory Panel

Approved Bids Progress

66. **Thorner Youth Provision** - Started early September with good attendance. The facilitators are keeping a diary for end of project evaluation. Parental consent permitting.

67. **Moortown West Community Association** - approved First Aid Course looking at the young. Mini First Aid offers a range of classes across the UK for all the family; parents, grandparents, carers and for children as young as three years old, training them in basic and life-saving first aid. This will be 12 courses of 2 hours each. Mini First Aid will then donate an automated external defibrillator with training.

68. **Moortown West Community Association** - Approved ICT equipment for the group administration.

69. **Cranmer Bank Recreation Ground** - Approved for tree planting. To plant 11 to 12 established native heavy varieties to cut vehicular access to playing field. Additional fencing with gate to allow maintenance crews being investigated.

Future Bids in Consideration

70. **Syke Road Garages, Wetherby** – method to stop parking on grass

71. **Blackwood House, Darkwood Way, Shadwell (Harewood)** – issues of ASB. There is lots of overgrowth and cover for ASB to take place.

72. **Sandringham Drive, Shadwell (Harewood)** – parking on grass

73. Outer North East budget as of end of October £10,898. There are two meetings left. (21/22 budget = £22,878.83)

Breakdown of spend so far

Budget by Ward Area	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed
Alwoodley	6	4	£ 10,620.00	46.42%
Wetherby	0	0	£ -	0.00%
Harewood	1	1	£ 1,360.00	5.94%
MultipleONE	0	0	£ -	0.00%
AlONE	0	0	£ -	0.00%

		Ward	Number of LCC Homes	% Homes	% as guide equates
ONE	2,514	Alwoodley	1,161	46%	£10,524.26
		Harewood	507	20%	£4,575.80
		Wetherby	846	34%	£7,778.86

Community Hubs & Libraries

Moor Allerton Community Hub and Library

74. Hearing Aid Clinic restarted on 28 October at 1.30pm to 3pm. It takes place every fourth Thursday of the month. This enables customers to have their hearing aids serviced and repaired free of charge. It is great to have this popular and vital service back in the Community Hub.
75. Money Buddies Sessions restart on 25 October every Monday at 1pm to 4pm. This is a drop in service where customer can access financial and debt advice and also receive representation on specific issues.
76. The hub hosted an exhibition giving the History of The Irish in Leeds during the month of September in conjunction with Irish Health and Home.
77. The Digital Drop Ins started on 8 November and is hosted by our Community Librarian team. Advice on all manner of digital queries can be given by staff. Customers will be able to bring in their own devices and get help on digital queries specific to these.
78. On November 6, the new Film Club started where children were treated to a showing of a Marvel Film. Ten children attended and thoroughly enjoyed the cinematic experience. This will be a monthly event moving forward.
79. The popular Rhyme and Storytime sessions restarted on Tuesday 16 November these are held weekly every Tuesday 10.30am to 11.30am.
80. The Hub is now back to the full opening hours;

Monday - Thursday 9am - 7pm
Friday 9am - 5pm
Saturday 10am - 4pm

Wetherby One Stop Centre and Library

81. Tuesday 26 October 11am to 12pm Junk Modelling event was held. Themed on Halloween and creating a machine out of recyclable materials. This was attended by ten children and parents and proved extremely popular.
82. Digital Drop Ins took place on 27 October and 24 November and was hosted by our Community Librarian team. Advice on all manner of digital queries can be given by staff. Customers will be able to bring in their own devices and get help on digital queries specific to these.
83. The popular Rhyme and Storytime sessions restarted on 17 November and they will run every Wednesday from 1.30pm to – 2.30pm.
84. The library is back to full opening hours which are;

Monday, Tuesday, Thursday & Friday 9am - 5pm

Wednesday 9am -7pm
Saturday 10am - 4pm

Corporate Considerations

Consultation and Engagement

85. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

86. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

87. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

88. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

89. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

90. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

91. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

92. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

93. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Outer North East Community Committee & COVID-19 Groups

Appendix 1

FACEBOOK highlights

13th September 2021 – 14th October 2021

Outer North East Community Committee

Since 6th July 2021 the Outer North East Community Committee Facebook page has gained: **2 new page 'likes'** (and currently has) **622 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The most popular post since the 13th September 2021, the posting regarding Jobs at Skelton Lake Service Station:

- has been shared, commented on or liked 9 times
- has reached a total of 2,912 people

The following below are screenshots of the most popular three posts since the 6th July 2021. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – Skelton Lake Service Station

2,912 people had this post delivered to them and it had 51 post clicks, with 9 reactions, comments and shares.

Leeds City Council Outer North East Community Committee ***
22 September

There are lots of exciting new job opportunities available at the new Leeds Skelton Lake service station. They are recruiting for various roles at some of the best known brands in the UK such as Tortilla, Leon, Upper Crust and Burger King.

Please come along to our recruitment event to find out more!
To book a place on one of the sessions, please use the link or QR code on the poster attached.... See more

We are hiring!

Come and work at the new Leeds Skelton Lake services (M1 J45) LS15 0BF

Lots of exciting opportunities are available!

To book a place at a recruitment event use the link or QR code below!

7th October 9:30am-2pm
Compton Centre, Harehills Lane, Harehills, LS97BG

8th October 9:00am-5pm
The Engine Room, 6th Floor, City Exchange, LS15ES

Please note: Visitors are asked to complete a lateral flow test before attending and wear a face mask when moving around the building. Please do not attend if you are self-isolating, have symptoms or have tested positive for Covid-19.

Performance for your post

2,912 People Reached

9 Likes, Comments & Shares

2 Likes	0 On Post	2 On Shares
0 Comments	0 On Post	0 On Shares
7 Shares	7 On Post	0 On Shares

51 Post Clicks

2 Photo views	0 Link clicks	49 Other Clicks
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts.

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

2,912 People reached 60 Engagements [Boost post](#)

7 shares

Like Comment Share

Top post!!

2nd Place – Health & Social Care Jobs Fair

2,252 people had this post delivered, with 13 post clicks with 20 reactions, comments & shares.

Leeds City Council Outer North East Community Committee ***
5 October

"We Care Academy, within Leeds City Council, are running a free Health and Social Care Jobs Fair. It is being held at The Event Space, Kirkgate Market, Tuesday 19th October.
Around 30 employers will be attending and will be looking to speak to you about their opportunities across the city.
Please book a time slot through the Eventbrite link below and don't forget to bring your CV with you. ... See more

Performance for your post

2,252 People Reached

20 Likes, Comments & Shares

4 Likes	0 On Post	4 On Shares
1 Comments	0 On Post	1 On Shares
15 Shares	15 On Post	0 On Shares

13 Post Clicks

1 Photo views	0 Link clicks	12 Other Clicks
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NEGATIVE FEEDBACK

1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts.

2nd most popular post

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

2,252 People reached	33 Engagements	Boost post
-------------------------	-------------------	----------------------------

15 shares

Like Comment Share

3rd Place – Wetherby High School Consultation

1,601 people had this post delivered to them. There were 113 post clicks and 5 reactions, comments and shares

Leeds City Council Outer North East Community Committee ***
24 September · 🌐

*****HAVE YOUR SAY*****
Consultation on a proposal to lower the age range of Wetherby High School from 11-18 years to 11-16 years

We would like to make you aware of a consultation by the Governing Body of Wetherby High School, working in partnership with Leeds City Council, on a proposal to lower the age range of the school from 11-18 years to 11-16 years. This proposal is part of the Council's wider ambition to re-build the school.... [See more](#)

Leeds
CITY COUNCIL

LEEDS.GOV.UK
Wetherby High School
Cookies - We use cookies to help improve your experience of using our...

Get more likes, comments and shares
When you boost this post, you'll show it to more people.

1,601 People reached 118 Engagements [Boost post](#)

5 shares

Like Comment Share

Performance for your post

1,601 People Reached

5 Likes, Comments & Shares

0 Likes	0 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
5 Shares	5 On Post	0 On Shares

113 Post Clicks

0 Photo views	15 Link clicks	98 Other Clicks
---------------	----------------	-----------------

NEGATIVE FEEDBACK

1 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

3rd most popular

COVID-19 Facebook Groups

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and

debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Alwoodley** has **43** members, **Harewood** has **83** members and **Wetherby** has **60** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- Alwoodley: <https://www.facebook.com/groups/681365375954435>
- Harewood: <https://www.facebook.com/groups/216974936085436>
- Wetherby: <https://www.facebook.com/groups/234075651062598>

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